



Chief Building Official

CLOSING DATE: May 7, 2015, 5 p.m.

SALARY RANGE: Starting range at \$29.46-\$35.36, actual salary depends on qualifications, with possible increase up to \$41.25.

STATUS: Full-Time with benefits (health, dental, vision, life, retirement, etc.)

DEPARTMENT: Community Development – Building and Safety

JOB SUMMARY: Serves as the Building Inspection Division Manager. Performs a variety of **lead worker, code-professional and technical duties** as needed to plan, organize, direct and coordinate the daily operation of the building inspection function; assures compliance with City, county, state and/or federal uniform building, electrical, plumbing, mechanical codes and ordinances. Performs inspections on residential, commercial and industrial buildings and Participates in zoning administration.

MINIMUM REQUIREMENTS:

1. Education and Experience:

A. Graduation from high school or GED, plus, Two (2) years of specialized training in building methods and practices related to commercial, industrial and residential structures provided through technical college , professional workshops or university studies;

AND

B. Eight (8) years of responsible experience performing above or related duties; two (2) years of which must have been in a gradually increasing level of responsibility.

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

Thorough knowledge of construction methods and materials common to commercial, industrial and residential construction projects; legal system and procedures for initiating sanctions for code violations; basic engineering standards and codes; procedures and processes used in the establishment of codes and ordinances; political, legal and governmental processes affecting various building

programs and project management; safety, fire, uniform abatement of dangerous buildings, mechanical, plumbing, electrical, and energy conservation codes; modern construction methods, practices, materials, tools and equipment; blue prints and related specifications; interpersonal communication skills. **Working knowledge of** work flow management. **Considerable Skill** in the art of diplomacy and cooperative problem solving. Skill at the journey level in one or more of the construction disciplines (i.e., building, electrical, plumbing, mechanical, etc.). **Ability to** interpret codes accurately and effectively; enforce regulations with fairness, tact, and impartiality; analyze permanent structures to determine conformity of established codes; communicate effectively verbally and in writing; read and interpret plans and specifications; visualize completed projects in planning stages and estimate the end results; estimate quantity of materials accurately; perform advanced mathematical calculations; develop and maintain effective working relationships with elected officials, federal agencies, state agencies, local governments, subordinates, and the public.

3. Special Qualifications:

Must be ICC Certified Inspector in both residential and commercial specializations, including: plan review, plumbing, electrical, mechanical, and building. Must possess and maintain a valid Utah Driver's license.

4. Work Environment:

Tasks require a variety of physical activities not generally involving muscular strain. Physical activity and demands are frequent related to walking, standing, stooping, climbing, sitting, and reaching. Talking, hearing and seeing or other effective communication is essential to job performance. Mental application utilizes memory for details, emotional stability and discriminating thinking common to most job functions. Frequent travel required in course of performing portions of job functions.

TO APPLY: For required City application, download application and job descriptions at www.lehi-ut.gov. Applications can be submitted to Lehi City Human Resources or submitted electronically at apply@lehi-ut.gov. For questions, contact Lehi City Human Resources, 153 North 100 East, Lehi, UT 84043 or 385-201-1000.

NOTE: A complete list of essential functions and minimum requirements of the position may be obtained from Lehi City Human Resources upon request. Lehi City will provide reasonable accommodations for any applicant during the selection process. If you have special needs, please call 385-201-2265. Lehi City is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability.